

Strafford R-VI Board of Education
Regular Meeting
April 16, 2018

President Graves called the meeting to order at 6:00 PM. Those present were Bryan Campbell, Mike Goodin, Travis Lathrop, Jack Graves, Tommy Austin, Phil Collier, Doug Foley, Kim Edwards, Brett Soden, Marci Chadwell, Michelle Gardner, Marcy Easterly, John Collins, Michelle LaFollette, Vicki Tate, Lesa Collins, Lisa King, Dawnielle Baker, Holly Graves, and Michele Robnett. Members Bryan Campbell and Doug Foley were absent.

The motion was made by Tommy Austin to approve the March 22, 2018 and April 4, 2018 minutes as presented. Mike Goodin seconded. Carried 5-0.

President Graves reported that an election was not necessary as two people declared candidacy for the two openings.

Bryan Campbell came into the meeting at 6:02 PM.

President Graves declared the current Board adjourned sine die.

Superintendent Collins administered the oath of office to Kim Edwards and Jack Graves.

The motion was made by Jack Graves to appoint John Collins as the temporary chairperson. Travis Lathrop seconded. Carried 7-0.

The motion was made by Bryan Campbell to nominate Jack Graves for the office of president. Travis Lathrop seconded.

The motion was made by Travis Lathrop to cease nominations. Phil Collier seconded. Carried 6-0-1 (Jack Graves).

Jack Graves was elected president by acclamation.

The motion was made by Tommy Austin to nominate Bryan Campbell for the office of vice president. Phil Collier seconded.

The motion was made by Tommy Austin to cease nominations. Travis Lathrop seconded. Carried 6-0-1 (Bryan Campbell).

Bryan Campbell was elected vice president by acclamation.

The motion was made by Travis Lathrop to nominate Kim Edwards for the office of secretary. Mike Goodin seconded.

The motion was made by Travis Lathrop to cease nominations. Mike Goodin seconded. 6-0-1 (Kim Edwards).

Kim Edwards was elected secretary by acclamation.

The motion was made by Mike Goodin to nominate Travis Lathrop for the office of treasurer. Phil Collier seconded.

The motion was made by Mike Goodin to cease nominations. Phil Collier seconded. 6-0-1 (Travis Lathrop).

Travis Lathrop was elected treasurer by acclamation.

Regular Meeting

President Graves called the regular meeting to order at 6:10 PM

The Board and attendees observed a moment of silence and stated the Pledge of Allegiance.

It was a consensus of the Board to approve the agenda as presented.

Lesia Collins, Early Childhood Director, was present to review the Parents as Teachers program with the Board.

Lisa King was present to review the district's professional development with the Board.

Michele Robnett and Holly Graves were present to review the district's gifted program with the Board.

The policies that have been recommended for revision from the Missouri School Board Association were e-mailed out separately. These policies will be placed on the May agenda for Board action.

The motion was made by Mike Goodin to approve the following items on the consent agenda:

- Approval of Bills and Payroll;
- \$0 transfer;
- Treasurer's Report;
- Acceptance of resignation from Sasha Rahn (elementary teacher) and Bradi Newell (special education aide);
- Set the regular May meeting date for Monday, May 14, 2018 at 6:00 PM.

Bryan Campbell seconded. Carried 7-0.

The motion was made by Tommy Austin to accept the bid from Midwest Transit Equipment to purchase a 2019 77 passenger bus for an amount not to exceed \$77,784 (including the trade of a 2002 International 47 passenger bus). Travis Lathrop seconded. Carried 7-0.

The motion was made by Mike Goodin to accept the bid from Coltrane Asphalt to seal coat and stripe the north side of campus from the gym to the bus barn for an amount not to exceed \$16,061 and the bid from American Paving for new asphalt in the area of the old propane tank for an amount not to exceed \$6,020. Phil Collier seconded. Carried 7-0.

The motion was made by Tommy Austin to approve Jack Graves, Travis Lathrop, John Collins, Brett Soden, and Michelle LaFollette as signers on the bank accounts. Mike Goodin seconded. Carried 7-0.

The motion was made by Tommy Austin to employ all on the April 2018 Employment List (see attached) but Joyce Graves and Stacy Austin. Mike Goodin seconded. Carried 7-0.

The motion was made by Phil Collier to employ Joyce Graves as a 2018 summer school teacher. Travis Lathrop seconded. 6-0-1 (Jack Graves).

The motion was made by Travis Lathrop to employ Stacy Austin as an elementary administrative assistant for the 2018-19 school year. Kim Edwards seconded. 6-0-1 (Tommy Austin).

The motion was made by Travis Lathrop to employ Jamie Hurtgen as an elementary teacher for the 2018-19 school year. Kim Edwards seconded. Carried 7-0.

The motion was made by Travis Lathrop to employ Krista Miller as an early childhood special education teacher for the 2018-19 school year. Kim Edwards seconded. Carried 7-0.

The motion was made by Tommy Austin to employ Twila Rowen as a high school special education teacher for the 2018-19 school year. Phil Collier seconded. Carried 7-0.

Doug Foley came in at 6:51 PM.

The motion was made by Travis Lathrop to establish a position of assistant director of activities/athletics. Mike Goodin seconded. Carried 7-0.

The motion was made by Travis Lathrop to employ Brett Bough as the director of activities/athletics for the 2018-19 school year. Mike Goodin seconded. Carried 7-0.

The motion was made by Travis Lathrop to employ Steve Frank as the assistant director of activities/athletics for the 2018-19 school year. Tommy Austin seconded. Carried 7-0.

Dawnielle Baker and Lesa Collins left the meeting at 6:56 PM.

The following members agreed to serve on the listed committees: Strafford Parks – Phil Collier, Wellness – Tommy Austin, MSBA Delegate – Kim Edwards, and MSBA Alternate Delegate – Travis Lathrop.

The motion was made by Travis Lathrop to approve the amendment to the weighted course policy as attached. Mike Goodin seconded. Carried 7-0.

Michelle Gardner, Elementary Principal, updated the Board on early childhood and elementary activities including enrollments, assessments, and end of the year activities.

Marci Chadwell, Middle School Principal, updated the Board on middle school activities including assessments, student awards, and end of year activities.

Brett Soden, High School Principal, updated the Board on high school activities including student awards, clubs, organizations, and end of year activities. He reminded the members that graduation will be held on Thursday, May 10 at High Street Baptist Church.

Marcy Easterly, Communications Director, updated the Board on her end of year activities.

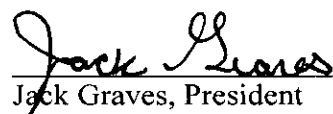
Superintendent Collins reported on the accident involving our police car on March 30, middle school entrance lighting, health insurance, and invited the members to the appreciation luncheon on May 8.

Superintendent Collins presented a plaque to Doug Foley recognizing his 9 years of service to the students and staff of the Strafford School District.

Doug Foley left the meeting at 7:28 PM.

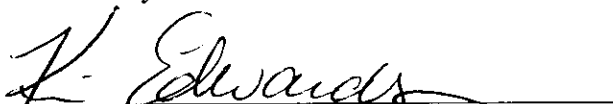
The motion was made by Travis Lathrop to enter into executive session at 7:29 PM as allowed under Section 610.021 (1, 3, & 6) for a closed meeting with closed record and closed vote discussion of legal matters, pupil/personnel, and personnel. Bryan Campbell seconded. YEA: Bryan Campbell, Mike Goodin, Travis Lathrop, Jack Graves, Tommy Austin, Phil Collier, and Kim Edwards. NAY: None.

The Board came out of executive session at 7:52 PM. The motion was made by Tommy Austin to adjourn. Travis Lathrop seconded. YEA: Bryan Campbell, Mike Goodin, Travis Lathrop, Jack Graves, Tommy Austin, Phil Collier, and Kim Edwards. NAY: None.



Jack Graves, President

Attested by:



Kim Edwards, Secretary

Strafford R-VI Board of Education
Agenda
Monday, April 16, 2018

Reorganization

1. Approval of March 22, 2018 and April 4, 2018 Minutes
2. Review of Election Results
3. Dissolution of the Board
4. Administering the Oath of Office
5. Appointment of Temporary Chairperson
6. Election of Officers
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer

Regular Meeting

1. Call to Order
Moment of Silence
Approval of Agenda
Reports from Parents and Groups

DISCUSSION ITEMS

2. Program Evaluations
 - A. PAT
 - B. PDC
 - C. Gifted
3. Policy Manual Revisions

CONSENT ITEMS

4. Approval of Bills and Payroll
5. Transfer from General Revenue Fund to Special Revenue Fund
6. Treasurer's Report
7. Acceptance of Resignation
8. Set May Board Meeting Date

ACTION ITEMS

9. Review of Bus Bids
10. Review of Paving/Sealing Bids
11. Approval of Bank Account Signers
12. Employment of Personnel
 - A. April Employment List
 - B. Elementary Education Teacher for 2018-19
 - C. ECC Special Education Teacher for 2018-19
 - D. High School Special Education Teacher for 2018-19
 - E. Director of Activities/Assistant Director of Activities
13. Selection of Board Representatives for Committees
14. Weighted Course Policy Amendment

DISCUSSION ITEMS

15. Administrator Reports
16. Comments

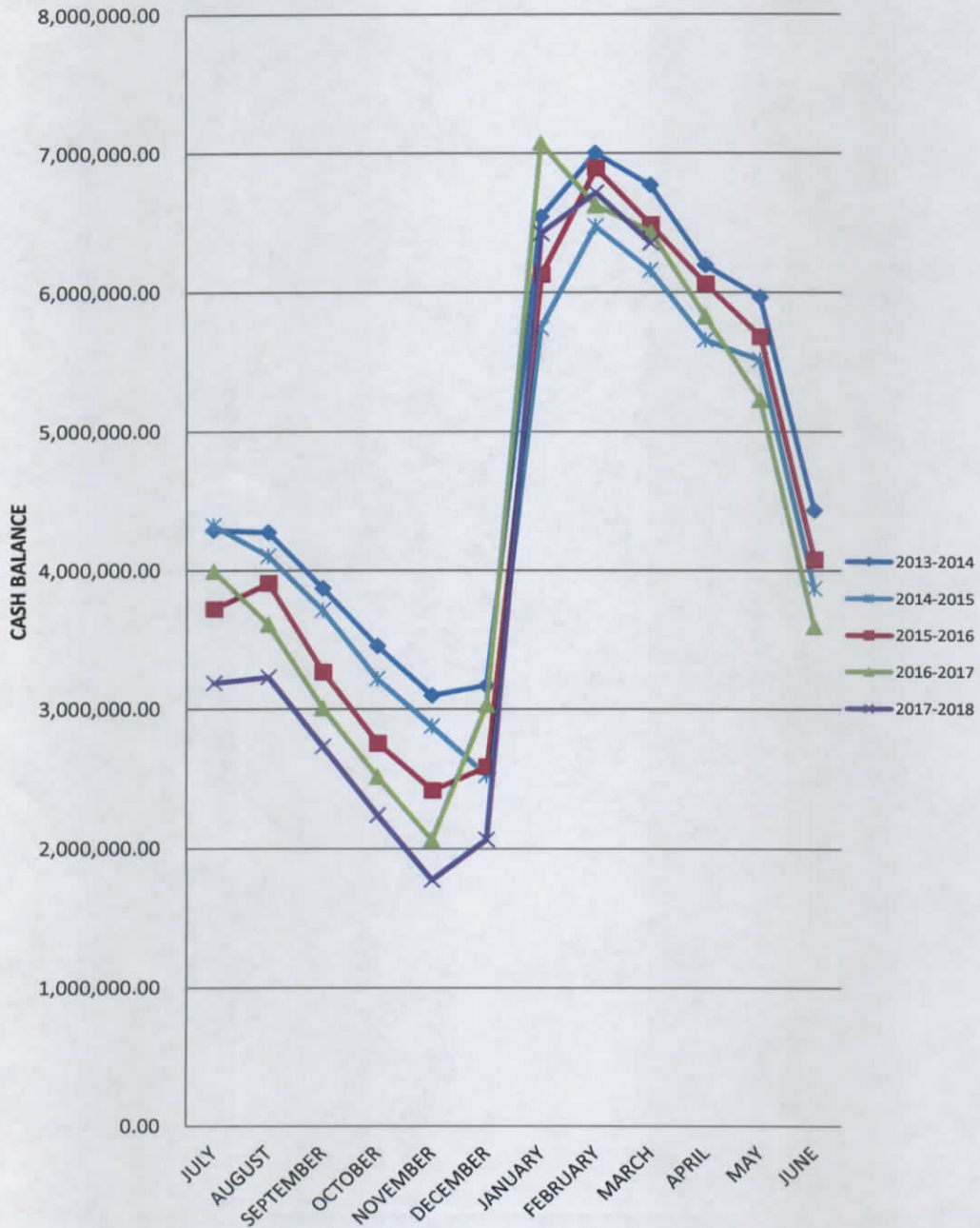
EXECUTIVE SESSION: The following items will be discussed in executive session as allowed under Section 610.021 (1, 3, & 6) for a closed meeting with closed record and closed vote.

17. Legal Matters
18. Pupil/Personnel
19. Personnel

March 31, 2018

	Operating Funds	Debt Service Funds	Total
Obannon Bank (.45%)	242,569.18		242,569.18
Obannon Money Mkt (.85%)	4,209,091.98		4,209,091.98
MOSIP			0.00
MAX Account (.05%)	33,488.16		33,488.16
Revolving Funds (.40%)	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>
Operating Funds	4,495,149.32	0.00	4,495,149.32
Debt Service Act. (.85%)	<u></u>	<u>1,858,708.54</u>	<u>1,858,708.54</u>
Total O'Bannon Bank Funds	4,495,149.32	1,858,708.54	6,353,857.86
MOHEFA	<u></u>	<u>128,375.00</u>	<u>128,375.00</u>
Total Funds	4,495,149.32	1,987,083.54	6,482,232.86

CASH FLOW COMPARISON W/O BOND MONEY



APRIL 2018 EMPLOYMENT LIST

SUMMER SCHOOL TEACHERS

Elementary

Joyce Graves

Brandi Farris

Kelli Hartman

Lynnsey Fletcher

Alicia Hill

Melisa Daily (2 weeks)

Shannon Branagh (2 weeks)

Middle School

Erika Lundien

High School

Cindy Rear (2 weeks)

Missy Devlin (2 weeks)

SUBSTITUTE CUSTODIAN

Braden Lai

SECRETARY

Stacy Austin

RECOMMENDATION: BRETT BOUGH

Job Title: Director of Activities/Athletics

Reports to: Principal & Superintendent

Job Summary

The Director of Activities/Athletics should provide leadership, collaboration, and coordination in the area of the athletic programs of the high school/middle school.

Essential Duties and Responsibilities:

1. Schedules co-curricular and extra-curricular activities in accordance with the school calendar.
2. Supervises, co-curricular and extra-curricular activities.
3. Performs annual evaluations of all coaches and sponsors, and makes employment recommendations to the administration.
4. Requisitions supplies and equipment as it pertains Athletic/Activity Director's position.
5. Serves with parent, faculty, and student groups as requested in advancing educational and related activities and objectives.
6. Serves as a liaison for the school with all programs' booster clubs.
7. Coordinates all public relations information for all co-curricular and extra-curricular programs.
8. Foster good school-community relations by keeping the community aware of and responsive to the athletic programs.
9. Hires officials, team physicians, and police as required, and assumes general responsibility for the proper supervision of home games.
10. Coordinates transportation for all contest participants.
11. Develops and places into operation appropriate rules and regulations governing the conduct of activities.
12. Verifies eligibility according to established physical and academic requirements of eligibility for participation in each MSHSAA sanctioned activity/sport.
13. Supervises all ticket sales and fund-raising events of the athletic program, and assumes responsibility for proper handling of funds.
14. Arranges field and gym practice schedules.
15. Keeps records of the results of all middle school and high school athletic contests.
16. Promotes a program designed to foster support for the athletic teams and school spirit among non-participants.
17. Plans and recognizes an annual recognition program for each activity/sport.
18. Counsels with building staff on matters pertaining to the activities and sports programs.
19. Assumes responsibility for cooperation with auxiliary personnel in the implementation of programs provided in the district.
20. Assists all sponsors/coaches in matters of discipline as the need arises.
21. Makes regular and monthly reports to the office of the Superintendent as required.
22. Participates in the budgeting and planning process as coordinated by the superintendent.

23. Provides the Superintendent with all necessary information relative to the sports and activities programs.
24. Attends Athletic/Activities association conferences and state meetings.
25. Attends all designated meetings of the board.
26. Maintains confidential nature of all school-related matters.
27. Performs other tasks and assumes other responsibilities as assigned by the Principal and Superintendent.

RECOMMENDATION: STEVE FRANK

Job Title: Assistant Director of Activities/Athletics

Reports to: AD, Principal, & Superintendent

Job Summary

Essential Duties and Responsibilities:

1. Assumes the Responsibility for coordinating use of custodial, building/grounds, and other support services.
2. Supervises, co-curricular and extra-curricular activities.
3. Assists in conducting safety and inspections in and around the athletic facilities.
4. Supervises and is responsible of preparation of all home contests.
5. Maintains record of all award winners, stating the date and type of award, including athletic scholarships and all state plaques.
6. Maintain records of team awards, conference champions and state recognition.
7. Makes arrangements for non-school use of playing fields and facilities.
8. Coordinating team photos.
9. Develops plans for safety of students and staff in the event of inclement weather (tornado, severe thunderstorms, etc.) during practice and games. These plans shall be part of an established plan to react to tornado watch, a tornado warning or other emergency.
10. Exercises vigilance to see that the school grounds (gym, practice fields, and other sports fields) and the school equipment are maintained and in good repair free of hazard. Requests necessary of changes be made when required.
11. Performs other tasks and assumes other responsibilities as assigned by the Athletic Director, Principal and Superintendent.

Amendment to the Weighted Course Board Policy (4/11/18):

Propose that the Spanish IV be dropped from the weighted course offerings. This would be in effect for the 2018-19 school year. The needed change is due to freshmen students who may not be allowed to enroll in Spanish I (freshmen year) due to enrollment numbers. This change will give every student the opportunity to obtain the same amount of weighted courses.

Weighted Courses

Weighted grades will count .667 additional points higher on the grading scale. The weighted system is for upper level core classes listed below. Students taking upper level coursework will be rewarded with a higher grade point average (gpa). Weighted classes will count .667 additional points on the grading scale. Example: A = 4.667, A- = 4.337, B+ = 3.997, etc. (A failing grade remains as an F with no point value.)

The grade received in the class will be reported on the transcript. The transcript will indicate a non-weighted and a weighted grade point average. Class rank will be based on a weighted system.

Example: a student taking Anatomy & Physiology with a grade of B+ would receive weighted grade points of 3.997. The B+ received will be shown on the transcript.

Communication Arts

College English
Spanish III/IV (**remove IV**)

Math

Algebra II
Trigonometry
Pre-Calculus
College Algebra

Social Studies

College Civics
College World History
College American History

Science

Chemistry
Anatomy & Physiology
Physics (every other year)
College Botany (every other year)
College Zoology (every other year)



Strafford R-VI School District

Office of the Superintendent

201 W. McCabe

Strafford, MO 65757

(417)736-7000

(417)736-7016 (fax)

Strafford Board of Education:

Jack Graves, President

Doug Foley, Vice President

Travis Lathrop, Secretary

Bryan Campbell, Treasurer

Tom Austin, Member

Phil Collier, Member

Mike Goodin, Member

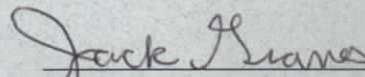
John Collins, Superintendent

Marcy Easterly, Communications Director

Michelle LaFollette, Bookkeeper

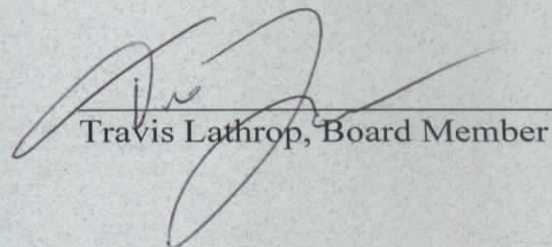
Vicki Tate, Admin. Assist./Accts. Payable

I do solemnly swear (or affirm) that I will support the constitution of the United States and that I will faithfully and impartially discharge the duties of school director in and for the Strafford R-VI School District, County of Greene, State of Missouri, to the best of my ability, according to law, so help me God.



Jack Graves

Sworn to and subscribed to before me this 16th day of April, 2018.



Travis Lathrop, Board Member



Strafford R-VI School District

Office of the Superintendent

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Strafford, MO 65757

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Strafford Board of Education:

Jack Graves, President

Doug Foley, Vice President

Travis Lathrop, Secretary

Bryan Campbell, Treasurer

Tom Austin, Member

Phil Collier, Member

Mike Goodin, Member

John Collins, Superintendent

Marcy Easterly, Communications Director

Michelle LaFollette, Bookkeeper

Vicki Tate, Admin. Assist./Accts. Payable

I do solemnly swear (or affirm) that I will support the constitution of the United States and that I will faithfully and impartially discharge the duties of school director in and for the Strafford R-VI School District, County of Greene, State of Missouri, to the best of my ability, according to law, so help me God.

Kim Edwards

Sworn to and subscribed to before me this 16th day of April, 2018.

Travis Lathrop, Board Member